

EXECUTIVE PROPOSAL · PRODUCTION SCOPE

Fellsway concert production

JW Marriott Desert Springs Resort & Spa · Palm Desert

Turn-key technical production designed for a show-ready handoff.

\$30,809.32

EXECUTIVE SUMMARY

Operational certainty.

Centric will take responsibility for the concert production environment, technical planning, equipment, load-in, setup, show operation, and strike. The result is a finished room that allows Fellsway and the resort team to remain focused on programming, hospitality, and stakeholder experience.

This proposal is turn-key for the quoted scope. It is intentionally built around a premium hotel environment where schedule discipline, guest movement, executive visibility, and calm onsite communication matter much more than the equipment itself.

COMMERCIAL HEADLINE

\$30,809.32

Includes audio, lighting, video, stage, atmospherics, technicians, lodging, and logistics.

Power is not included

Hotel-provided power is assumed. Mobile power can be provided as an additional line item if required.

A cleaner experience for your team and your guests.

Less vendor drag

One accountable production partner coordinates the major technical systems and show labor.

Show-ready handoff

The goal is for stakeholders to walk into a prepared environment, not a room still being solved.

Executive-facing crew

Corporate event experience informs how the team communicates and operates around VIP stakeholders.

Concert-grade finish

Audio, lighting, stage, and atmosphere are shaped into a cohesive room experience, not separate rentals.

SCOPE SUMMARY

Production systems included in the turn-key quote.

CATEGORY	INVESTMENT	BUSINESS PURPOSE
Audio	\$3,081.86	Coverage and intelligibility for the concert environment.
Lighting	\$5,046.64	Designed visual polish and stage focus.
Video	\$461.73	Signal support for program continuity.
Atmospherics	\$2,116.54	Moon balloons and room texture.
Stage	\$6,000.50	Finished performance platform.
Technicians & labor	\$11,400.00	Load-in, setup, operation, and strike.
Lodging	\$818.25	Crew lodging for production schedule.
Logistics	\$1,883.80	Transportation and production movement.

Power is the only major exclusion called out in this quote.

Power is not included in the proposed investment.

The current quote assumes JW Marriott Desert Springs can provide the required power tie-ins for the production scope. If hotel power is unavailable or insufficient, Centric can provide mobile power at an additional cost after confirming site requirements.

Next confirmation

Validate available hotel power and tie-in access with the property team.

If needed

Centric can quote mobile power separately so the production plan remains turn-key.

No ambiguity

The exclusion is explicit here and in the itemized appendix for procurement review.

COMPANY OVERVIEW

Concert production, delivered with corporate c

Centric Events & Rentals supports live entertainment, conferences, executive meetings, luxury events, and large-scale programs with professional audio, lighting, video, staging, and show crews. The differentiator is planning-first execution: clear technical ownership before load-in and composed onsite communication when the room matters.



Worldlink Medical

500-attendee summit support with production value that led to renewal.

Healthcare planner

Praised for polished technicians and calm onsite execution.

Arizona summit

Fellsway · JW Marriott Desert Springs · May 11, 2026

Recognized for organization, adaptability, and

APPENDIX FOLLOWS

Line-item quote attached for review.

The following pages preserve the original itemized PDF for purchasing, operations, and internal approvals. The executive section above is intended for presentation and decision-making; the appendix provides the supporting commercial detail.

Recommendation

Approve the production scope subject to hotel power confirmation. If required, request a separate mobile-power addendum.



Centric Events & Aurora Event Lighting - Rentals
 2514 E Mohawk Ln
 Phoenix, AZ 85050
 Phone: (602) 687-6169
 hello@centric.events
 centric.events

Connor Andrews
 connor@centric.events

QUOTE
 Quote #231406947

Contact
 Ryan McKee
 (617) 871-9143
 ryan@fellswaymedia.com

Event Information
 Fellsway - JW Marriott Desert Springs Resort & Spa
 Monday, May 11, 2026

Location / Venue
 JW Marriott Desert Springs Resort & Spa
 74-855 Country Club Dr, Palm Desert, CA 92260

Audio		5/11/2026 - 5/11/2026	
Description	Qty	Unit	Total
Line Array System	1		\$2,202.00
Ground Stacked Line Array Package (16x4)	1		
RCF HDL 6-A Active Line Array Speaker Brand: Rcf · Color: Black · Model: HDL 6-A	16		
Dual 18" JBL 2000 Watt Powered Subwoofer Brand: Jbl · Color: Black · Model: Srx828sp	4		
Audio Support	1		\$510.05
/ Audio Console, 32 CH Digital- Midas M32 Full Size Brand: Midas · Model: M32 Live	1		
iPad 9th Generation	1		
/ Audio Snake, Digital, 16x8- Midas S16	1		
IEC Power Cable	1		
150' EtherCON CAT6 Cable Color: Black · Length: 150 ft.	1		
Cable Package	1	\$112.72	\$112.72
Talent Tech Rider	1		\$0.00
	Subtotal		\$2,824.77
	Tax		\$257.09
	Total		\$3,081.86

Lighting		5/11/2026 - 5/11/2026	
Description	Qty	Unit	Total
Stage Wash	1		\$508.20
LED Par Light- Encore LP12IP RGBL	14		
Movers Package	1		\$2,729.00
Chauvet 140SR Brand: Chauvet	4		
ADJ Focus Flex L7 Height: 13.7"H · Length: 7.0" · Weight: 15.5lbs · Width: 9.8"W	8		
Vizi Beam CMY Brand: ADJ · Power Consumption: 410w · Size: 9.8" x 14.3" x 17.9" · Weight: 38.5lbs	4		
Crowd Blinders	1		\$540.00
Jolt Panel FX2 Brand: ADJ · Power Consumption: 214w · Size: 5.28" x 16.42" x 10.26" · Weight: 13.67lbs	6		
Atmospherics	1		\$346.00

Entourage Pro Fazer

Brand: Adj · Output: 15000 cu.ft./min. · Size: 21" x 15" x 10" · Tank Capacity: 5.6 l. · Weight: 47lbs

/ Lighting Console- Grand MA3 on PC, COMPLETE KIT

Cable Package

2		
1	\$335.00	\$335.00
1	\$167.49	\$167.49
Subtotal		\$4,625.69
Tax		\$420.95
Total		\$5,046.64

Video**5/11/2026 - 5/11/2026**

Description

Qty Unit Total

Video Support

/ Video Switcher, SDI- ATEM 2 M/E Constellation HD Switcher

/ Video Monitor- 27" Viewable- ASUS Pro Art

/Video Wall Controller

Cable Package

1		\$399.25
1		
1		
1		
1	\$23.96	\$23.96
Subtotal		\$423.21
Tax		\$38.52
Total		\$461.73

Misc.**5/11/2026 - 5/11/2026**

Description

Qty Unit Total

Moon Balloon (Incandescent)

4	\$485.00	\$1,940.00
Subtotal		\$1,940.00
Tax		\$176.54
Total		\$2,116.54

Stage**5/11/2026 - 5/11/2026**

Description

Qty Unit Total

Stageline SL100 Mobile Trailer Stage

1	\$5,500.00	\$5,500.00
Subtotal		\$5,500.00
Tax		\$500.50
Total		\$6,000.50

Techs & Labor**5/11/2026 - 5/11/2026**

Description

Qty Unit Total

General Labor**A1 Audio Engineer Tech FULL DAY**

Monday, 5/11 [12:00 PM for 10 hours]

A2 Audio Engineer Tech FULL DAY

Monday, 5/11 [12:00 PM for 10 hours]

V1 Video Engineer Tech FULL DAY

Monday, 5/11 [12:00 PM for 10 hours]

Technical Director

Monday, 5/11 [12:00 PM for 10 hours]

L1 Lighting Engineer Tech FULL DAY

Monday, 5/11 [12:00 PM for 10 hours]

1	\$8,000.00	\$8,000.00
1	\$700.00	\$700.00
1	\$600.00	\$600.00
1	\$700.00	\$700.00
1	\$700.00	\$700.00
1	\$700.00	\$700.00
Total		\$11,400.00

Lodging**5/11/2026 - 5/11/2026**

Description

Qty Unit Total

5 people, 1 night

1	\$750.00	\$750.00
Subtotal		\$750.00

Tax	\$68.25
Total	\$818.25

Logistics

Description	Qty	Unit	Total
(1) Delivery (Drop-Off) Monday, 5/11 [TBD] 74-855 Country Club Dr, Palm Desert, CA 92260	1	\$941.90	\$941.90
(1) Delivery (Pickup) Monday, 5/11 [TBD] 74-855 Country Club Dr, Palm Desert, CA 92260	1	\$941.90	\$941.90
Total			\$1,883.80

Make checks payable to:
 ARIZONA PRODUCTION RENTALS LLC
 2514 E Mohawk Ln, Phoenix, AZ 85050
Memo: Invoice #231406947

Totals	
Subtotal	\$29,347.47
Tax	\$1,461.85
Total*	\$30,809.32
Due on Signature	\$30,809.32
Remaining Balance*	\$30,809.32

Additional payment processing fees may apply

Terms and Conditions

Rental & Service Agreement

NOTE: Please be aware that **we do not reserve equipment or dates without receiving both a signed contract and the deposit** for the event. Both the deposit and signed contract must be received to guarantee a date and receive the equipment for your event.

IN CONSIDERATION of the payment of the rent and deposit set forth on the invoice, and the mutual covenants and promises in this Agreement, the sufficiency of which the Parties acknowledge, the Lessor leases the Equipment to the Client, and the Client leases the Equipment from the Lessor for the period listed on the invoice, on the following terms:

Terms & Conditions

Lease

This Rental & Service Agreement shall commence from the time this document is signed and continue until the end of the contracted event.

The Lessor agrees to lease the Equipment to the Client, and the Client agrees to lease the Equipment from the Lessor in accordance with the terms set out in this Agreement.

If the following box is checked Client represents that this is a commercial lease and not for personal, family or household use

Rent and Deposit

The rent for the Equipment will be at the agreed amount and shall be paid prior to the Client taking possession of the Equipment. Unless other deposit terms are described on the Invoice, the Client will deposit 50% of total Rent upon execution of this Agreement to induce Lessor to hold the Equipment available prior to the Event.

Small orders

Orders of \$250.00 and under must be paid in full. The Deposit will be applied to Rent and is non-refundable.

Repair of Equipment

The Client will keep the Equipment in good repair, appearance and condition, normal and reasonable wear and tear accepted. The Client will provide all means that are necessary to keep the Equipment in such a state.

If the Equipment is not in good repair, appearance and condition when it is returned by the Client or picked up by the Lessor, the Lessor may make such repairs or may cause such repairs to be made as are necessary to put the Equipment in a state of good repair, appearance and condition, normal and reasonable wear and tear excepted. The Lessor will make the said repairs within a reasonable time of taking possession of the Equipment and will give the Client written notice of and invoices for the said repairs. Upon receipt of notice and invoices, Client will reimburse the Lessor for the invoiced expense of said repairs. Client has provided Lessor with a valid credit or debit card number and hereby authorizes Lessor to charge the amount of any such invoice to said account number.

Assignment of Manufacturer and Supplier Warranties.

Lessor hereby assigns to Client for the term of the rental, all warranties of manufacturers and Suppliers. The Client may, but is not obligated to, enforce any warranty that the Lessor has against the supplier or manufacturer of the Equipment. The Client will enforce such warranty or indemnity in its own name and at its own expense.

Lessor Warranties

Lessor is not the Manufacturer of the Equipment and its warranties apply only to delivery, setup, teardown and pickup of the Equipment. Accordingly, **LESSOR MAKES NO WARRANTIES** except only that the Equipment will be in working order upon delivery subject to Force Majeure and that Lessor will be ready to perform at the start time of the event. In the event of unforeseen circumstances causing delays Lessor will first address all mission critical Equipment, then work to add in remaining agreed services if possible. No guarantee is made as to time of arrival for setup and strike of the event.

Venue Costs & Accessibility

Client agrees that Lessor will be permitted at least three (3) hours before the event and two (2) hours after the event for setup and strike respectively. Client shall assure that Ramp, elevator, or similar reasonable access accommodations between loading dock or staging area are provided. Client is responsible for paying any charges imposed by the venue. These charges include, but are not limited to: parking, use of electric power, and for marshal if necessary.

Weather

It is understood that Lessor's compensation shall be in no way affected by inclement weather. Lessor reserve the right, in good faith, to stop or cancel services should the weather pose a potential danger to staff, equipment, or the audience. Every effort will be made to conduct Agreement's services, provided conditions are safe.

Draping Disclaimer

Draping is subject to environmental conditions (including wind, airflow, and weather), and final appearance cannot be guaranteed. Lessor reserves the right to modify, delay, or decline installation if conditions pose a safety risk to crew, equipment, materials, or the venue. Client-provided materials or accessories are used at Client's own risk. All draping services remain subject to the terms, limitations, and payment obligations outlined in this Agreement.

Safety

Client shall provide Lessor with safe and appropriate working conditions, provide crowd control if warranted; and furnish directions to the place of event. In the event of circumstances deemed to present a threat or implied threat of injury, harm or defamation of character to Lessor staff or any

Equipment in possession, Lessor reserves the right to cease services. If Client is able to resolve the threatening situation in a reasonable amount of time (maximum of 30 minutes), Lessor shall resume services in accordance with the original terms of this agreement. Client shall be responsible for payment in full, regardless of whether the situation is resolved or whether Lessor resumes services. In order to prevent Equipment damage or liability arising from accidental injury to any individual participating in or attending the event, Lessor reserves the right to deny any request for access to the lighting system, sound system, music recordings, or other Equipment. Client assumes all responsibility for the safety of attendees and participants in the event.

Control of Performance

Except as otherwise provided herein, Client shall at all times have complete control, direction, and supervision of the event. Client expressly reserves the right to control the manner, means and details of the event and services provided by the Lessor. All planning documentation must be received from the Client and forwarded to Lessor at least two (2) weeks prior to the date of event in order to be included in Lessor programming guidelines. Client certifies that all entertainment permits for event are up to date and agrees to show Lessor on demand copies thereof.

Limitation of Liability

CLIENT AGREES THAT REGARDLESS OF THE BASIS OF ANY LEGAL CLAIM, THE TOTAL AMOUNT OF ALL LEGAL CLAIMS WILL BE LIMITED TO THE AMOUNT ACTUALLY PAID TO THE LESSOR UNDER THIS AGREEMENT.

Client agree that they are fully is responsible for establishing reasonable and safe physical boundaries and/or signage between event attendees and unauthorized areas (such as a backstage). Clients also agree they are fully responsible for educating and warning (if necessary and reasonable) all individuals permitted to be in such "unauthorized areas" of any and all actual or possible safety hazards or conditions that may exist and to make such hazards and conditions safe, including, but not limited to: tripping hazards, fall hazards, shock hazards, and fully responsible for moving and stationing people or objects in such areas.

Loss and Damage

To the extent permitted by law, the Client shall be responsible for risk of loss, theft, damage or destruction to the Equipment from any and every cause. Client has provided Lessor with a valid credit or debit account number and hereby authorizes Lessor to charge said number for any such loss or damage caused or suffered by Client to the Equipment.

The Client shall take all necessary steps to prevent injuries to any person and/or property from the provided Equipment and services, including Lessor staffing. Client agrees to accept full responsibility for any accidents or casualty in bodily injury that may arise and shall not hold the Lessor responsible. Client will be responsible for the repair or replacement of any damaged or destroyed Equipment at full replacement value.

Lessor reserves the right to determine whether damages to property will be repaired or replaced.

Ownership

The Equipment is the property of the Lessor and will remain the property of the Lessor.

Surrender

At the end of the Term or upon earlier termination of this Agreement, the Client will return to the Lessor the Equipment at the Client's cost, expense and risk by delivering the Equipment to the business address or alternative drop off location provided. If the Client fails to return the Equipment to the Lessor at the end of the Term the Client will pay to the Lessor full value of the Equipment. This does not apply if the Lessor delivers, sets up, takes down, and removes the Equipment at the end of the agreed time.

Remedies

Lessor may in its sole discretion a) apply the Deposit toward any amount owing to the Lessor, b) commence legal proceedings to recover the Agreement's amount and other obligations accrued before and after the event of default, and/or c) pursue any other remedy available in law or equity.

Late Payment Penalty

If any invoice remains unpaid for more than ninety (90) days from the due date, a late fee of fifty dollars (\$50) per day will be charged, commencing on the 91st day following the original due date, and continuing each day thereafter until the outstanding amount is paid in full. This late fee will be in addition to any other remedies available to Arizona Production Rentals LLC under this agreement or by law.

Force Majeure

The agreement of Lessor to perform is subject to the effects of, including but not limited to, delay resulting from or caused by accidents, riots, strikes, epidemics, acts of God, or any other legitimate conditions beyond the Lessor's reasonable control. If such circumstances arise, all reasonable efforts will be made by Lessor to find replacement services at the agreed upon fees. Should Lessor be unable to procure a replacement, Client shall receive a full refund. Client agrees that in all circumstances, **LESSOR LIABILITY SHALL BE LIMITED EXCLUSIVELY TO AN AMOUNT EQUAL TO THE FEES PAID AND THAT LESSOR SHALL NOT BE LIABLE FOR INDIRECT OR CONSEQUENTIAL DAMAGES ARISING FROM ANY BREACH OF AGREEMENT OR FAILURE TO PERFORM.**

Indemnification

Client agrees to defend, indemnify, assume liability for and hold Lessor harmless from any claims, damages, losses, and expenses by or to any person, regardless of the basis, which pertain directly or indirectly to Lessor's services. In the event a dispute arises respecting any provision of this Agreement, Client agrees to pay all attorney's fee and court costs of Lessor. Client may not transfer this Agreement to another party without the prior written consent of the Lessor.

Rights of Rescission

The Client hereby acknowledges a 48 hour right of rescission from the date of signing this agreement and/or date of deposit tendered (whichever occurs first). Any rescission must be received by U.S. postal mail in writing and will be bound by the postmark of the mailing. Cancellation after 48 hours from the earlier time of execution or deposit tendered shall be governed by the following terms: Except as otherwise provided herein, All deposits are non-refundable if rental is cancelled by the Client. If Lessor cancels the event, a full refund to the Client will be made. Any refundable amounts will be subject to deductions equal to amounts incurred for expenses under the direction or request of the Client. In the event the Client

breaches the Agreement, he or she shall pay Arizona Production Rentals the full Agreement amount above, plus reasonable attorney and court fees. Lessor is hereby authorized to charge any credit or debit card account supplied to the Lessor for such amounts.

Address for Notice

Service of all notices to Lessor under this Agreement shall be delivered personally or emailed to dustindluhy@arizonaproductionrentals.com. Notices to Client will be delivered in person or by email to the address set forth on the invoice within the client details.

Governing Law

It is the intention of the Parties to this Agreement that this Agreement and the performance under this Agreement, and all suits and special proceedings under this Agreement, be construed in accordance with and governed, to the exclusion of the law of any other forum, by the laws of the State of Arizona, without regard to the jurisdiction in which any action or special proceeding may be instituted.

NOTICE TO THE CLIENT:

THIS IS A LEASE. YOU ARE NOT BUYING THE EQUIPMENT. DO NOT SIGN THIS LEASE BEFORE YOU READ IT. YOU ARE ENTITLED TO A COMPLETED COPY OF THIS AGREEMENT WHEN YOU SIGN IT.

Arizona Production Rentals LLC owns all works, intellectual property, and media created or used as part of this project.

Generators and Patio Heaters

Generators rented from Lessor must be supervised, secured, and placed on a level surface to ensure proper functionality. Lessor is not responsible for generator failures resulting from unauthorized use of this Equipment. Client must read and follow all proper safety instructions listed on the Equipment and/or provided in writing by Lessor personnel. **PATIO HEATERS AND GENERATORS ARE NOT INTENDED FOR USE IN ENCLOSED SPACES.**

Electrical Power

Power needs vary from event to event. Client is responsible to provide adequate power for full functionality and use of the Equipment. If inadequate power is provided by Client or others, Lessor reserves the right to limit functionality of Equipment in an attempt to avoid damage to Equipment or power loss.

Cleaning Fees

General Cleaning Fee

Client understands that if Equipment is returned dirty, additional fees will be assessed and charged for the labor to return the product back to acceptable standards.

China & Flatware

All china, silver, glassware, etc. should be rinsed food-free and repacked in the same containers in which they were received.

Linens

Linens should be refuse-free and dry to prevent staining and mildew. Laundry bags are provided with linen orders; please return them in those containers.

Site Visits & On-Site Consultations

A one-time on-site consultation may be applicable to clients who do not have an established ongoing relationship with Centric. If the client decides to proceed with their proposal, the on-site consultation fee will be converted into a credit and applied towards the total project cost.

In most cases, a single site visit is sufficient to understand the client's plan, take measurements, and capture necessary information such as pictures. Clients who require additional site visits beyond the initial meeting shall be subject to additional site visit fees. Depending on the scope and complexity of the project, Centric reserves the right to conduct additional site visits at no additional cost to the client, as deemed necessary.

The fees for additional site visits will be communicated to the client in writing prior to scheduling and will be charged at a rate of \$100 per additional visit.

Client's acceptance of the additional site visit fees and agreement to the credit conversion shall be confirmed in writing before any additional site visits are scheduled.

Authorized Use of Media

Unless Client has stated otherwise in writing prior to the date of the Event, Client hereby authorizes Lessor to use photographs or videos of Client's event for advertisement purposes such as the internet, brochures and other forms of media advertisement. No additional compensation will be exchanged for this authorization.

Authority

By executing this Agreement as Client, the person executing said Agreement, either individually, or as an agent or representative, represents and warrants that they are eighteen (18) years of age, and further, if executing said Agreement as agent or representative, that they have the authority to enter into this agreement and should they not have such authority, they personally accepts and resumes full responsibility and liability under the terms of this Agreement.

Payment Policy

A 50% deposit is required to confirm your Agreement and full payment will be due fourteen (14) days prior to delivery/pickup/install unless other payment terms have been pre-approved in writing by the Lessor.

Discounts

Any discounts applied may be rescinded if client fails to comply with the payment terms hereof.

Order Changes

Client may remove one or more item(s) from your order, or cancel the entire order, only in accordance with the following cancellation schedule (see "General Cancellation Policy"); but the following cancellation fees will apply, subject to any category- specific cancellation policies:

- You may remove items from your order at any time up to two calendar weeks before the scheduled event and no additional cancellation fee will be charged.
- Any change in an order made less than two weeks before the event will entitle Lessor to damages equal to the rental amount for items removed. The foregoing provision allowing removal of items from your order notwithstanding, It is agreed that if the central item of the lease, such as lighting, sound system or stage is removed, Lessor shall have the absolute right in its sole discretion to charge a cancellation fee in line with the charges outlined below.

General Cancellation Policy

At Centric Events, we are committed to providing you with top-quality event services and rentals. To ensure smooth planning and coordination, and to ensure we are fair to the professionals reserving their time in advance to be available for your event, we have established the following cancellation policy:

Deposits:

- A 50% deposit is required at the time of booking to reserve equipment, staffing, and the event date. This deposit is non-refundable.
- Non-refundable deposits may be converted to a credit to be used on a future project unless otherwise outlined below, or if not used as a credit, they will not be refunded.
-

Late Payment Fee Clause:

If payment in full is not received within 60 days of the due date (event date), a 20% fee based on the original contract total, or whatever is permitted by law, will be assessed each month until the outstanding balance is paid in full. This fee will continue to accrue monthly, and all payments, including any assessed fees, are non-negotiable and must be settled as outlined in this contract.

Cancellation Charges:

- If you need to cancel any rented items or services, please notify us as soon as possible so we can discuss options with you.
- Clients who have paid their events in full prior to our 14 days remaining balance due policy are subject to a refund above their 50% deposit.

1. Cancellation 14 or more days before the scheduled event date:

- The remaining 50% balance will be waived/forgiven.
- The non-refundable deposit will be credited to the client's account to be used on a rescheduled or future event.

1. Cancellation within 4 to 13 days of the scheduled event date:

- The client will receive 50% of the order total as credit.
- The remaining will be credited to the client's account to be used towards a rescheduled or future event.

1. Cancellation within 3 days of the scheduled event date:

- A 100% cancellation charge will apply.
- No credit will be provided in this case.

Example Scenario:

Let's assume a client has booked event services and rentals from Centric Events for a total cost of \$2,000. They have paid a 50% deposit of \$1,000 at the time of booking.

1. Cancellation 14 or more days before the scheduled event date:

- The remaining 50% balance will be waived/forgiven, which in this case is \$1,000.
- The non-refundable deposit of \$1,000 will be credited to the client's account to be used on a rescheduled or future event.

1. Cancellation within 4 to 13 days of the scheduled event date:

- The client will receive 50% of the order total as credit, which is $\$2,000 * 50\% = \$1,000$.
- This \$1,000 will be credited to the client's account to be used towards a rescheduled or future event.

1. Cancellation within 3 days of the scheduled event date:

- A 100% cancellation charge will apply, which is \$2,000.
- No credit will be provided in this case.

Custom Items and Event-Driven Purchases:

- No credit will be issued for mutually agreed-upon custom items or event-driven purchases. These items must be paid in full at the time of reservation and are non-refundable.

Damage Waiver

The Damage Waiver covers:

- Items damaged through normal use such as scratches to tables, chairs, and dance floors
- Soiled linens - food and drink stains caused by normal use
- Collapsed chairs from excessive weight
- Glassware broken from accidental drops or spills

The Damage Waiver DOES NOT cover:

- Missing or stolen items
- Negligence such as dance floors flooded by irrigation or sprinklers, or wooden equipment left out in the rain
- Linens – burn holes from cigarettes, wax, ink stains, cuts, and tears
- Chairs broken when improperly used as a stepstool, for example
- Tents – any damage not caused by weather such as rips and cuts from sharp implements, excessive tape, paint, or other human caused damage
- Theft, vandalism, conversion, or other dishonest act toward rental items by you, persons in your employ or a third party

Centric Events understands that unforeseen circumstances may arise, and we are committed to providing flexibility while ensuring fair treatment for all team members and clients. Please don't hesitate to reach out to us if you have any questions or concerns about our cancellation policy.

Payment Policy

To confirm this agreement, an initial payment of 50% of the total contract amount is required.

The remaining balance is due **fourteen (14) calendar days prior to** the earliest of the following dates: a) receipt of goods or b) performance of services.

Additional payment processing fees may apply.

General Cancellation Policy

To ensure availability of all services and products, initial payments are non-refundable. You may remove one or more item(s) from your order, or cancel your entire order, according to the following schedule, but the following cancellation fees will apply, subject to any category-specific cancellation policy:

- 14 days prior: 100% of total contract amount, and any initial payment will not be refunded

Days prior refers to the number of days before the first of the following: receipt of goods or performance of services.

Signature

Printed Name

Date